

Figure 6-2

CLASSIFIED COURIERS RESPONSIBILITY ACKNOWLEDGMENT

The following is a list of responsibilities under OPNAVINST 5510.1H which applies to all authorized couriers of classified material:

- a. The classified must be in your physical possession at all times, unless proper storage at a United States Government activity or appropriately cleared contractor facility (continental U.S. only) is available. Hand carrying classified material on trips that involve an overnight stopover is not permitted without advanced arrangements for proper overnight storage in a Government activity or a cleared contractor facility. When you surrender any package containing classified material for temporary storage (e.g. overnight or during meals) you must obtain a receipt signed by an authorized representative of the contractor facility or Government installation accepting responsibility for safeguarding the package.
- b. You may not read, study, display, or use classified material in any manner on a public conveyance or in a public place.
- c. When the classified material is carried in a private, public or Government conveyance, you will not store it in any detachable storage compartment such as an automobile luggage rack, aircraft travel pod or drop tank. You may not leave classified material unattended under any circumstance.
- d. A list of all classified material carried or escorted by you will be maintained by your command. Upon your return, you must account for all classified material.
- e. When ever possible you should return the classified material to your command by one of the approved methods of transmission.
- f. A complete detailed list of contents of the material to be transported has been left with a designated authority in my activity.

I have read and fully acknowledge and understand my responsibilities as an authorized courier of classified material.

PRINT NAME

SIGNATURE

DATE